

(TATA MEMORIAL CENTRE)
HOMI BHABHA CANCER HOSPITAL & RESEARCH CENTRE, PUNJAB

ADVT.NO.: TMC/HBCHS/335/2021

Dt. 10.11.2021

WALK IN INTERVIEW

On 22.11.2021 between 9.30 a.m. & 11.30 a.m. at
**Homi Bhabha Cancer Hospital & Research Centre, Mullanpur, Medicity Mullanpur
(Mohali), Punjab.**

For HBCH & RC, Mullanpur (Mohali) & Sangrur on Contract basis :

Sr. No.	Designation	Norms	Salary	No. of Post
1	Assistant Purchase Officer (On Contract Basis)	Graduate from a recognized University. Post Graduate Degree / Diploma in Material Management from a reputed Institution. The candidates should have 02 years' experience of import of chemicals, laboratory and hospital equipment, purchase of drugs, surgical items, kits, reagents, etc. He / She should be well versed with customs clearance formalities, Purchase / Stores Information Systems and modern methods of Material Management. Candidates well versed with Government procedures will be preferred. Age Limit- 35 Years	Rs.25,000/-	01
2	Assistant Stores Officer (On Contract Basis)	Graduate from a recognized University. Post Graduate Degree / Diploma in Material Management from a reputed Institution. The candidates should have 02 years' experience of import of chemicals, laboratory and hospital equipment, purchase of drugs, surgical items, kits, reagents, etc. He / She should be well versed with customs clearance formalities, Purchase / Stores Information Systems and modern methods of Material Management. Candidates well versed with Government procedures will be preferred. Age Limit- 35 Years	Rs. 25,000/-	01
3	Assistant Administrative Officer (On Contract Basis)	Graduate from a recognized University. Post Graduate Degree / Diploma in Personnel Management / Human Resource Management / Healthcare Management from a reputed Institution. Experience of 02 years in the department of H.R.D./ Administration / Personnel dealing with General Administration, Recruitment, Establishment matter etc. Candidates well versed with Government procedures will be preferred. Age Limit- 35 Years	Rs.25,000/-	01
4	Assistant Accounts Officer (On Contract basis)	ICWAI / CA / MBA (Finance) / Post Graduate in Commerce or passed SAS or equivalent examination. Experience in the Accounts Department dealing with Billing, Salary, Budget, Cash & Bank, Balance Sheet etc. Candidates with CA / ICWA qualification should have 2 years' experience. Candidates with MBA (Finance), SAS or equivalent examination or Post Graduate in Commerce should have 4 years' experience. Candidates well versed with Government procedures will be preferred. Age Limit – 35 Years	Rs.25,000/-	01
5	Junior Engineer (Mechanical) (1- for HBCH & RC, Mullanpur and 1 for HBCH, Sangrur)	First Class Diploma in Mechanical Engineering (Full-time course, 03 years after SSS or 02 years after HSC) from a state board of technical education and should have 03 years post qualification experience in the field of HVAC (Central A/C Plants) Mechanical Maintenance works, MGPS, Fire Fighting, STP/ETP, Pumping system, etc in Hospital/ Institutional/ Commercial complex, Industrial maintenance work in a large organization. Age Limit-30 Years	Rs.25,000/- to 35,000/-	02
6	Technician (Mechanical) For HBCH Sangrur	ITI in Mechanical with Three years post qualification experience in the field of HVAC (Central A/C Plants), Mechanical Maintenance work, MGPS, Fire Fighting, STP/ETP, Pumping system, etc in Hospital/ Institutional/ Commercial complex, Industrial maintenance work in a large organization. Age Limit-30 Years	Rs. 20,000/- to 25,000/	01

The above-mentioned posts are purely temporary. Interested candidates may come for Walk-in-interview along with Bio-data, recent passport size photograph, photo copy of PANCARD, original certificates and one set of attested copies of all certificates at Plot No. 1, Homi Bhabha Cancer Hospital & Research Centre, Mullanpur, Medicity, Mullanpur, Mohali (SAS Nagar), Punjab - 140901.


Director
HBCH & RC, Mullanpur & Sangrur